

**Onslow Water & Sewer Authority**  
**Board of Directors' Special Meeting 228 Georgetown Road Jacksonville**  
**Thursday, August 1, 2024**  
**APPROVED MINUTES**

**CALL TO ORDER:** Having a quorum, Chairman Royce Bennett called the meeting to order at 6:00 pm. Board members present included Chairman Royce Bennett, Vice Chairman Paul Conner, Directors Jerry Bittner, John Davis, Timothy Foster, Gregory Hines, and Robert Warden. Absent was Secretary/Treasurer Richard Grant

**1. APPROVAL OF AGENDA** – Director Jerry Bittner made a motion to approve the agenda. A second was made by Director John Davis. The motion was approved unanimously. The agenda was approved as presented.

**2. BUSINESS**

**A. Approval of Bond Documents**

**[THE RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS MAY BE FOUND AT EXHIBIT A AND ARE FULLY INCORPORATED HEREIN BY REFERENCE.]**

Chairman Royce Bennett called on Mr. Franky J. Howard, CEO, to present the item. Mr. Howard explained that in order to proceed with the construction of the sewer line connecting the Swansboro system with the Base treatment it is necessary to seek financing from a Bond sale. He went on to say two actions are required to proceed with the financing that include the Board making the findings necessary to justify the issuance of the bonds by approving the resolution that includes the appointment of persons to proceed with the issuance and to request the Local Government Commission to issue the bonds. He went on to explain the Board is also requested to adopt a bond order which is the legal document authorizing the issuance of the bonds. He shared the bonds are \$35,000,000 which will be sold by private sale to the underwriters and are subject to the same general indenture as the other revenue bonds issued by the Authority. Mr. Chuck Kitchen, Authority Attorney, told the Board the documents were essentially the same ones from the last Bond sale that was used to purchase Pluris.

Director John Davis made a motion to approve the Resolution Making Certain Findings and Determinations, Authorizing the Filing of an Application with the Local Government Commission for Approval of the Issuance by the Authority of Revenue Bonds and Requesting the Local Government Commission to Sell Bonds at a Private Sale. A second was made by Vice Chairman Paul Conner. All were in favor, the motion passed unanimously.

Vice Chairman Paul Conner made a motion to adopt the Order Authorizing the Sale and Issuance by Onslow Water and Sewer Authority of Not to Exceed \$35,000,000 Combined Enterprise System Revenue Bonds, Series 2024 and Authorizing the Execution and Delivery of Certain Documents in Connection Therewith. A second was made by Director Tim Foster. All were in favor, the motion passed unanimously.

**B. Summerhouse WWTP Interim Improvements**

**[THE SUMMERHOUSE WWTP INTERIM CAPACITY IMPROVEMENTS AMENDED PROJECT ORDINANCE AND CORRESPONDING BUDGET AMENDMENT MAY BE FOUND AT EXHIBIT B AND ARE FULLY INCORPORATED HEREIN BY REFERENCE.]**

Chairman Royce Bennett called on Mr. Jeffrey Lohr, PE, Chief of Engineering to present the item. Mr. Lohr began by saying the project was originally bid out on April 23, 2024 and no bids were received so it was bid out again on May 31, 2024 and again no bids were received. He said the project was bid out a third time on July 18, 2024 and one bid was received from ELJ, Inc. Mr. Lohr said the bid has been certified and the Engineer has recommended award to ELJ, Inc.

Mr. Lohr said it consists of a single prime contract to construct Phase 1 Interim Improvements with the major work consisting of a high efficiency membrane system, a new UV system/equipment, new influent screening, improved platforms, refurbishment of the administration building and new concrete foundations and groundworks to support Phase 2. He said the approximate completion date would be July to August 2025. Director John Davis expressed concerns and asked that we have a good contract in place. Mr. Kitchen, Authority Attorney, inquired to make sure the standard ONWASA contract was being used. Mr. Howard replied yes.

A motion was made by Director Jerry Bittner to adopt the Summerhouse WWTP Interim Capacity Improvements Amended Project Ordinance and Corresponding Budget Amendment. A second was made by Director Tim Foster. All were in favor, the motion passed unanimously.

A motion was made by Director Tim Foster to award RFB CIP-005 to ELJ, Inc. in the amount of \$2,995,000 and authorize the Chief Executive Officer to execute this contract and any additional documents as required in connection with this action. A second was made by Director Greg Hines. All were in favor,

**C. Advanced Metering Infrastructure – Equipment Acquisition & Installation**

**[THE ADVANCED METERING INFRASTRUCTURE PROJECT ORDINANCE AND CORRESPONDING BUDGET AMENDMENT MAY BE FOUND AT EXHIBIT C AND ARE FULLY INCORPORATED HEREIN BY REFERENCE.]**

Chairman Bennett called on Mr. Franky Howard to present the item. Mr. Howard explained that ONWASA Staff met with numerous providers for advanced metering infrastructure equipment and installation and Staff believes Sensus and their authorized dealer Ferguson Enterprises is the best fit for our system and they are the only providers that can give ONWASA a meter that does all the functions we would like in one device. He went on to explain it reads pressure, temperature, and usage and has the ability to turn on and off remotely.

Director Robert Warden made a motion to adopt the Advanced Metering Infrastructure Project Ordinance and Corresponding Budget Amendment. A second was made by Vice Chairman Paul Conner. All were in favor, the motion passed unanimously.

Director Tim Foster made a motion to proceed with the contract with Sensus/Ferguson Enterprises for an acquisition and installation of the referenced equipment as a sole source vendor and authorize the Chief Executive Officer to execute the contract and any additional documents as required in connection with this action. A second was made by Director Jerry Bittner. All were in favor, the motion passed unanimously.

**D. FY24 Budget Rollover to FY25**

**[THE FY24 BUDGET ROLLOVER TO FY25 BUDGET AMENDMENT MAY BE FOUND AT EXHIBIT D AND ARE FULLY INCORPORATED HEREIN BY REFERENCE.]**

Chairman Bennett called on Mr. Eric Adams, CFO, to present the item. Mr. Adams explained every year purchases or projects that were ordered or procured in one fiscal year but which will not be received or completed until the following fiscal year are tracked and generally accepted accounting principles state that expenses must be booked in the fiscal year in which they are received or completed. He went on to say there are 19 purchase orders which are carried over from the prior fiscal year totaling \$975,608.85.

Director John Davis made a motion to approve the Purchase Order Rollover and associated Budget Amendment to fully cover the Rollover Purchases. A second was made by Director Tim Foster. All were in favor the motion passed unanimously.

**3. CLOSED SESSION**

Vice Chairman Paul Conner made a motion to enter into closed session pursuant to NCGS 143-318.11(a)(6). A second was made by Director Tim Foster. The Board entered closed session at 6:21PM.

The Board entered open session at 7:24PM. Director Jerry Bittner made a motion for Mr. Franky J. Howard, CEO, to receive a \$2,000 bonus effective immediately. Director Greg Hines made a second. All were in favor, the motion passed unanimously.

Mr. Howard reminded the Board of the September 19, 2024 meeting. He said he and Staff had a really good call with water resources at the State level to discuss alternatives to the water supply. He thanked the Board. Director Hines reminded Mr. Howard if the chosen option is to go behind the park to contact the Town. Mr. Howard replied he will.

Director John Davis thanked staff in attendance. Chairman Bennett expressed appreciation to Mr. Howard for all he is doing at ONWASA. He also thanked Staff for being in attendance. No other Directors wished to comment.

Director John Davis made a motion to adjourn the meeting. Vice Chairman Paul Conner seconded the motion. The motion passed unanimously, and the meeting was adjourned at 7:32PM.

The minutes were approved on September 19, 2024.

Onslow Water & Sewer Authority Board of Directors



  
\_\_\_\_\_  
Michael R Bennett, Chairman

ATTEST:  
  
\_\_\_\_\_  
Heather Norris, Clerk

A special meeting of the Board of Directors of the Onslow Water and Sewer Authority (ONWASA) was held in the ONWASA Main Office located at 228 Georgetown Road in Jacksonville, North Carolina at 6:00 p.m. on August 1, 2024.

Present: Chairman Michael Royce Bennett, presiding, Vice Chairman Paul Conner and Directors Jerry Bittner, John Davis, Timothy Foster, Gregory Hines, and Robert Warden.

Absent: Secretary/Treasurer Richard Grant

Also Present: Franky Howard, Chief Executive Officer; S.C. Kitchen, Authority Attorney, and Eric Adams, Chief Financial Officer;

\* \* \* \* \*

Chairman Michael Royce Bennett introduced the following resolution the title of which was read and a copy of which had been previously distributed to each Member:

**RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS, AUTHORIZING THE FILING OF AN APPLICATION WITH THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF THE ISSUANCE BY THE AUTHORITY OF REVENUE BONDS AND REQUESTING THE LOCAL GOVERNMENT COMMISSION TO SELL BONDS AT A PRIVATE SALE**

BE IT RESOLVED by the Board of Directors of the Onslow Water and Sewer Authority (the “Authority”):

Section 1. The Board of Directors does hereby find and determine as follows:

(a) The Authority currently operates a water system and a sanitary sewer system that provides services to the residents of Onslow County, North Carolina.

(b) Pursuant to a General Trust Indenture, dated as of June 15, 2004, as amended (the “Indenture”), between the Authority and U.S. Bank Trust Company, National Association, as trustee (the “Trustee”), the Authority created a Combined Enterprise System, consisting of the Authority’s water system and sanitary sewer system. The Indenture provides for the issuance of

Combined Enterprise System Revenue Bonds thereunder, to be secured by the net revenues of the Combined Enterprise System as set forth therein, to finance improvements to the Combined Enterprise System and to refund certain indebtedness of the Authority as specified therein.

(c) In order to better serve and provide for the future needs of the residents of the Authority and its service area, the Board of Directors has determined to design and construct a new 36,000 linear foot 18-inch sewer force main, design and construct two new pump stations and rehabilitate two existing pump stations in connection with the new sewer main, including the acquisition of associated land and rights of way and obtaining required permits for the operation of the same (collectively, the “2024 Project”).

(d) The 2024 Project is necessary to promote the present and future welfare of the residents of the Authority and its environs.

(e) The Authority wishes to commence procedures at this time for the issuance of additional revenue bonds (the “Series 2024 Bonds”) under the Indenture for the purpose of providing funds, together with any other available funds, to pay the costs of the 2024 Project and costs associated with the issuance of the Series 2024 Bonds.

(f) The amount of the proposed revenue bonds will be sufficient, but not excessive, for the purpose of paying the costs associated with the 2024 Project.

(g) The proposed 2024 Project is feasible.

(h) The annual audits of the Authority show the Authority to be in strict compliance with debt management policies, and the budgetary and fiscal management policies of the Authority are in compliance with law.

(i) The proposed revenue bonds can be marketed at a reasonable interest cost to the Authority.

(j) Any projected rate increases for water and sewer service in connection with the issuance of the proposed revenue bonds will be reasonable.

Section 2. The Chairman, the Vice Chairman, the Chief Executive Officer and the Chief Financial Officer of the Authority are hereby authorized and directed to file an application with the Local Government Commission for approval of the issuance of revenue bonds in an aggregate principal amount not to exceed \$35,000,000 Series 2024 for the purpose of providing funds, together with any other available funds, to pay the costs of the 2024 Project and costs associated with the issuance of the Series 2024 Bonds.

Section 3. PNC Capital Markets LLC shall be the Senior Managing Underwriter of the Series 2024 Bonds. Womble Bond Dickinson (US) LLP shall serve as bond counsel to the Authority. Parker Poe Adams & Bernstein LLP shall serve as counsel to the underwriters for the Series 2024 Bonds, and Raftelis shall serve as the Feasibility Consultant. The Chief Executive Officer and the Chief Financial Officer of the Authority are each hereby authorized to engage additional firms to act as underwriters for the Series 2024 Bonds.

Section 4. The Local Government Commission is requested to sell the proposed revenue bonds to the underwriters at a private negotiated sale without advertisement.

Section 5. This resolution shall take effect immediately upon its adoption.

Upon motion of Director John Davis, seconded by Vice Chairman Paul Conner, the foregoing resolution entitled “RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS, AUTHORIZING THE FILING OF AN APPLICATION WITH THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF THE ISSUANCE BY THE AUTHORITY OF REVENUE BONDS AND REQUESTING THE LOCAL GOVERNMENT COMMISSION TO SELL BONDS AT A PRIVATE SALE” was adopted by the following vote:

Ayes: Chairman Michael Royce Bennett, Vice Chairman Paul Conner, Directors Jerry Bittner, John Davis, Timothy Foster, Gregory Hines, and Robert Warden.

Noes: None.

Chairman Michael Royce Bennett introduced the following order the title of which was read and a copy of which had been previously distributed to each Director:

Order No. 2024-001

ORDER AUTHORIZING THE SALE AND ISSUANCE BY THE ONSLOW WATER AND SEWER AUTHORITY OF NOT TO EXCEED \$35,000,000 Series 2024 COMBINED ENTERPRISE SYSTEM REVENUE BONDS, SERIES 2024 AND AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH

BE IT ORDERED by the Board of Directors (the “Board”) of the Onslow Water and Sewer Authority (the “Authority”):

Section 1. The Board does hereby find and determine as follows:

(a) The Authority has heretofore entered into a General Trust Indenture, dated as of June 15, 2004, as amended (the “General Indenture”), between the Authority and U.S. Bank Trust Company, National Association), as trustee (the “Trustee”), authorizing the issuance of revenue bonds thereunder for the purpose of financing the costs of improvements to the Authority’s Combined Enterprise System created thereunder and to refund certain indebtedness of the Authority as specified therein.

(b) The Board has previously authorized the filing of an application with the North Carolina Local Government Commission (the “Commission”) requesting approval of the issuance of not exceeding \$35,000,000 Combined Enterprise System Revenue Bonds, Series 2024 (the “Series

2024 Bonds”) of the Authority for the purpose of providing funds, together with any other available funds, to finance improvements to the Combined Enterprise System including the design and construction of a new 36,000 foot 18-inch sewer force main and the associated construction of two new pump stations and the rehabilitation of two existing pump stations, including the acquisition of associated land and rights of way and obtaining required permits for the operation of the same (collectively, the “2024 Project”).

(c) The Authority, by such resolution, also requested the Commission to sell the Series 2024 Bonds at private sale without advertisement.

(d) The Authority, subject to the approval of the Commission, has determined to issue the Series 2024 Bonds in an aggregate principal amount not to exceed \$35,000,000 for the purpose of providing funds, together with any other available funds, to (i) pay the costs of the 2024 Project, as more particularly described in the Series Indenture (hereinafter defined) and (ii) pay the costs associated with the issuance of the Series 2024 Bonds.

(e) The Authority proposes to sell the Series 2024 Bonds to PNC Capital Markets LLC (the “Underwriter”) pursuant to the provisions of a Bond Purchase Agreement (hereinafter defined), at such prices determined by the Commission, subject to the approval of the Authority.

(f) There have been presented to the Board at this meeting drafts of the following documents relating to the sale and issuance of the Series 2024 Bonds:

(i) General Indenture, as amended;

(ii) Series Indenture, Number 13, to be dated as of September 1, 2024 (the “Series Indenture”), between the Authority and the Trustee, including the form of the Series 2024 Bonds attached as an exhibit;

(iii) Bond Purchase Agreement, to be dated as of the date of delivery thereof (the “Bond Purchase Agreement”), among the Underwriter, the Commission and the Authority; and

(iv) Preliminary Official Statement, to be dated as of the date of delivery thereof (the “Preliminary Official Statement”), relating to the offering and sale of the Series 2024 Bonds.

Section 2. Capitalized words and terms used in this order and not defined herein shall have the same meanings given such words and terms in the General Indenture and the Series Indenture.

Section 3. Pursuant to the provisions of The State and Local Government Revenue Bond Act, as amended (the “Act”), particularly G.S. 159-88, the Authority hereby orders the issuance of the Series 2024 Bonds in an aggregate principal amount not to exceed \$35,000,000 for the purposes set forth in this order. The aggregate principal amount of the Series 2024 Bonds shall not, in any event, exceed the limitations set forth in the approval of the Commission of the issuance of the Series 2024 Bonds, which is expected to be made on September 10, 2024. The Series 2024 Bonds shall mature at such times and in such amounts as shall be set forth in the Series Indenture, subject to the provisions of this Order.

The Series 2024 Bonds shall be issued as fully registered bonds in denominations of \$5,000 or any whole multiple thereof and shall be subject to provisions of the book-entry only system for registration of the Series 2024 Bonds as set forth in the Series Indenture. Interest on the Series 2024 Bonds shall be payable semiannually on June 1 and December 1 of each year, beginning December 1, 2024, until the payment in full of the principal thereof. The final maturity of the Series 2024 Bonds shall not be later than December 31, 2054.

Section 4. The Series 2024 Bonds shall be subject to optional and mandatory sinking fund redemption at the times, upon the terms and conditions, and at the prices as shall be set forth in the Series Indenture.

Section 5. The proceeds of the Series 2024 Bonds shall be applied as provided in Section 5.1 of the Series Indenture.

Section 6. The Series 2024 Bonds, together with any other obligations secured on a parity therewith pursuant to the provisions of the General Indenture, shall be secured on a parity basis by a pledge, charge and lien upon the Trust Estate described in the General Indenture, including Net Revenues and the funds and the income from the investment thereof in the respective subaccounts of the Debt Service Fund in the manner and to the extent provided in the General Indenture and the Series Indenture.

Section 7. The proposal set forth in the Bond Purchase Agreement to be submitted by the Underwriter offering to purchase the Series 2024 Bonds at the aggregate purchase price and bearing interest at the rates determined by the Commission and approved by the Authority as hereinafter provided, such purchase price not to be less than 95% of the aggregate principal amount of the Series 2024 Bonds plus accrued interest from the date of the Series 2024 Bonds to the date of delivery of the Series 2024 Bonds, and such interest rates not to exceed a true interest cost of 7.00% per annum, is hereby approved. The Local Government Commission is hereby requested to sell and award the Series 2024 Bonds to the Underwriter on behalf of the Authority, subject to the approval of the Authority, in accordance with the terms and provisions set forth in the Bond Purchase Agreement. The Chief Executive Officer and the Chief Financial Officer of the Authority are each hereby individually designated to approve on behalf of the Authority the sale of the Series 2024 Bonds to the Underwriter at such interest rates, for such purchase price and upon such terms and conditions as the Chief Executive Officer or the Chief Financial Officer shall determine, subject to the provisions of this order. The Chief Executive Officer and the Chief Financial Officer of the Authority are each hereby individually authorized and directed in the name

and on behalf of the Authority to execute and deliver the Bond Purchase Agreement in substantially the form presented, together with such changes, additions and deletions as the Chief Executive Officer of the Chief Financial Officer, with the advice of counsel, may deem necessary and appropriate, such execution and delivery to be conclusive evidence of the approval and authorization in all respects of the form and content thereof.

Section 8. The forms, terms and provisions of the Series Indenture and the Series 2024 Bonds are hereby approved, and the Chairman, the Vice Chairman, the Chief Executive Officer and the Chief Financial Officer are each hereby authorized and directed to execute and deliver the Series Indenture and the Series 2024 Bonds in substantially the forms presented, together with such changes, additions and deletions as the Chairman, the Vice Chairman, the Chief Executive Officer and the Chief Financial Officer, with the advice of counsel, may deem necessary and appropriate, including, without limitation, changes, additions and deletions necessary to incorporate the final terms of the Series 2024 Bonds as set forth in the Bond Purchase Agreement and to incorporate certain terms and provisions required by the rating agencies, such execution and delivery to be conclusive evidence of the approval and authorization in all respects of the form and content thereof. The Clerk to the Board and any Deputy Clerk is hereby directed to affix the official seal of the Authority to the Series Indenture and the Series 2024 Bonds and attest the same.

Section 9. The Preliminary Official Statement relating to the offering for sale of the Series 2024 Bonds is hereby approved. The Authority hereby authorizes, approves and ratifies the use and distribution of the Preliminary Official Statement in substantially the form presented, together with such changes, additions and deletions the Chair, the Vice Chair, the Chief Executive Officer or the Chief Financial Officer, with advice of counsel, may deem necessary and appropriate, in connection with the offering for sale of the Series 2024 Bonds by the Underwriter. The Authority

authorizes and consents to the preparation and distribution of a final Official Statement, in substantially the form of the Preliminary Official Statement, together with such changes as are necessary to reflect the final terms of the Series 2024 Bonds. The Chair, the Vice Chair, the Chief Executive Officer or the Chief Financial Officer are each hereby authorized and directed to execute and deliver the final Official Statement, in substantially the form of the Preliminary Official Statement, together with such changes, additions and deletions as such officers, with the advice of counsel, may deem necessary and appropriate, such execution and delivery to be conclusive evidence of the approval and authorization in all respects of the form and content thereof.

Section 10. The Chairman, the Vice Chairman, the Chief Executive Officer, the Chief Financial Officer and the Clerk, or any of them or their deputies, are each hereby authorized and directed (without limitation except as may be expressly set forth in this order) to take such action and to execute and deliver such certificates, agreements, instruments, opinions or other documents as they, with the advice of counsel, may deem necessary or appropriate to effect the transactions contemplated by this order, the General Indenture, the Series Indenture or Bond Purchase Agreement.

The officers of the Authority and the agents and employees of the Authority are hereby authorized and directed to do all acts and things required of them by the provisions of this order, the Series 2024 Bonds, the General Indenture, the Series Indenture and the Bond Purchase Agreement for the full, punctual and complete performance of the terms, covenants, provisions and agreements of the same.

Section 11. The sale and issuance of the Series 2024 Bonds are hereby approved subject to the terms and conditions set forth in this order.

Section 12. This order shall take effect immediately upon its adoption.

Upon motion of Vice Chairman Paul Conner, seconded by Director Timothy Foster, the foregoing order entitled “ORDER AUTHORIZING THE SALE AND ISSUANCE BY THE ONSLOW WATER AND SEWER AUTHORITY OF NOT TO EXCEED \$35,000,000 COMBINED ENTERPRISE SYSTEM REVENUE BONDS, SERIES 2024 AND AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH” was adopted by the following vote:

Ayes: Chairman Michael Royce Bennett, Vice Chairman Paul Conner, Directors Jerry Bittner, John Davis, Timothy Foster, Gregory Hines, and Robert Warden.

Noes: None.

\* \* \* \* \*

I, Heather W. Norris, Clerk to the Board of Directors of the Onslow Water and Sewer Authority (the “Authority”), DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Directors at a special meeting of the Authority held on August 1, 2024 as it relates in any way to the adoption of the foregoing resolution.

I DO HEREBY FURTHER CERTIFY that proper notice of such meeting was given as required by North Carolina law.

WITNESS my hand and the official seal of the Authority this 1<sup>st</sup> day of August, 2024.

[SEAL]



Heather Norris

Clerk to the Board of Directors  
Onslow Water and Sewer Authority

**ONSTLOW WATER & SEWER AUTHORITY  
SUMMERHOUSE WWTP INTERIM CAPACITY IMPROVEMENTS  
PROJECT NUMBER CIP-005**

**AMENDED PROJECT ORDINANCE**

**BE IT ORDAINED** by the Board of Directors of Onslow Water & Sewer Authority (ONWASA) that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Summerhouse WWTP Interim Capacity Improvements project is hereby adopted:

**Section I.**

The Summerhouse WWTP Interim Capacity Improvements project shall consist of the design, permitting and construction necessary to temporarily increase the treatment and effluent disposal capacities at the Summerhouse WWTP, in order to meet anticipated system demand. The design and permitting have been completed and the construction work was recently bid out to install a new membrane system. This will include, but not limited to, a high efficiency membrane system, a new UV system/equipment, new influent screening, improved platforms, refurbishment of the Administration building and a new concrete foundations and groundworks to support Phase II MBR and UV systems. The construction bid received was \$2.7 million higher than expected. Therefore, it is requested the project ordinance be amended to fund the full amount of construction.

**Section II.**

The officers of Onslow Water & Sewer Authority are hereby directed to proceed with the Summerhouse WWTP Interim Capacity Improvements project, Project Number CIP-005.

**Section III.**

The following revenue is anticipated to be available to complete the project:

Fund Balance	\$	3,832,000
Total	\$	<u>3,832,000</u>

**Section IV.**

The following amounts are appropriated for the project:

Professional Services, Admin, Permits	\$	515,000
Construction	\$	3,317,000
Total	\$	<u>3,832,000</u>

**Section V.**

The Finance Officer is hereby directed to maintain within the Water & Sewer Fund sufficient specific detailed accounting records to provide the accounting required by federal and state regulations and in accordance with generally accepted accounting procedures.

**Section VI.**

The Finance Officer is directed to report monthly on the financial status of the project and on the total revenues received.

**Section VII.**

The Budget Officer is directed to include an analysis of past and future cost and revenues on this project as a part of every budget submission made to this Board.

**Section VIII.**

Copies of this Summerhouse WWTP Interim Capacity Improvements Project Ordinance shall be made available to the Budget Officer for direction in carrying out these projects.

Adopted this 1st day of August 2024.

ONslow WATER & SEWER  
AUTHORITY BOARD OF  
DIRECTORS



A handwritten signature in black ink, appearing to read "Michael R. Bennett".

Michael R. Bennett, Chairman

A handwritten signature in black ink, appearing to read "Heather Norris".

Heather Norris, Clerk to the Board

Amended Project Ordinance  
 Summerhouse WWTP Interim Capacity Improvements  
 Project Number CIP-005  
 Budget Amendment  
 August 1, 2024

## Budget Amendment Fund 61

Department Number	General Ledger Name	General Ledger Number	Amount
	Fund Balance Appropriated	3919940	\$2,700,000
9910	Transfer to Capital Projects	8000040	\$2,700,000

## Budget Amendment Fund 40

Department Number	General Ledger Name	General Ledger Number	Amount
	Revenue – Transfer from Operating	3709983	\$2,700,000
8783	Expenditure - Construction	8835800	\$2,700,000

**ONslow WATER & SEWER AUTHORITY  
ADVANCED METERING INFRASTRUCTURE**

**PROJECT ORDINANCE**

**BE IT ORDAINED** by the Board of Directors of Onslow Water & Sewer Authority (ONWASA) that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Advanced Metering Infrastructure Project is hereby adopted:

**Section I.**

The Advanced Metering Infrastructure project consists of implementation and installation of a fully operable AMI meter system which will enable interval automatic reading of all the water meters within the pilot service territory.

**Section II.**

The officers of Onslow Water & Sewer Authority are hereby directed to proceed with the Advanced Metering Infrastructure Project.

**Section III.**

The following revenue is anticipated to be available to complete the project:

Fund Balance	\$ 960,462.50
Total	<u>\$ 960,462.50</u>

**Section IV.**

The following amounts are appropriated for the project:

Construction	\$ 960,462.50
Total	<u>\$ 960,462.50</u>

**Section V.**

The Finance Officer is hereby directed to maintain within the Water & Sewer Fund sufficient specific detailed accounting records to provide the accounting required by federal and state regulations and in accordance with generally accepted accounting procedures.

**Section VI.**

The Finance Officer is directed to report monthly on the financial status of the project and the total revenues received.

**Section VII.**

The Budget Officer is directed to include an analysis of past and future costs and revenues on this project as a part of every budget submission made to this Board.

**Section VIII.**

Copies of this Advanced Metering Infrastructure Project Ordinance shall be made available to the Budget Officer for direction in carrying out these projects.

Adopted this 1st day of August 2024.



ON SLOW WATER & SEWER  
AUTHORITY BOARD OF  
DIRECTORS

A handwritten signature in black ink, appearing to read "M. R. Bennett".

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Michael R. Bennett, Chairman

A handwritten signature in black ink, appearing to read "Heather Norris".

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Heather Norris, Clerk to the Board

Project Ordinance  
Advanced Metering Infrastructure  
Budget Amendment  
August 1, 2024

Budget Amendment

Department Number	General Ledger Name	General Ledger Number	Amount
8792	Revenue – Fund Balance	3709996	\$960,462.50
8792	Expenditure - Construction	8915800	\$960,462.50

**ONslow WATER & SEWER AUTHORITY REQUEST FOR BUDGET AMENDMENT**

Budget Amendment#

1

Date:

8/1/24

Description

Purchase Order Rollover

Type	Account Number	Description	Dept#	Amount	PO#
Revenue	3919940	Fund Balance Appropriated	NA	\$975,608.85	NA
Expenditure	7007300	Other Improvements	7118	70,800.00	13260/13383
Expenditure	7007300	Other Improvements	7119	182,731.00	12601/13369/13428
Expenditure	7007300	Other Improvements	7136	108,993.02	13423
Expenditure	7007400	Equipment	7119	38,250.00	13453
Expenditure	7007400	Equipment	7120	20,870.00	13401
Expenditure	7007400	Equipment	7121	34,717.00	13455
Expenditure	7007401	Equipment	7136	62,159.56	12820
Expenditure	7007401	Vehicles	7118	180,320.00	13413
Expenditure	7007401	Vehicles	7136	11,448.83	12255
Expenditure	7007401	Vehicles	7136	5,300.00	12753/12754
Expenditure	7007401	Vehicles	7136	800.00	13257/13258
Expenditure	7007401	Vehicles	7136	175,619.35	11496
Expenditure	7007405	Computer Equipment	7112	72,500.00	12553
Expenditure	7007405	Computer Equipment	7112	15,343.91	12711

Requested By:

Finance Director/CFO

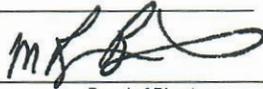
Date

Recommended By:

Executive Director/CEO

Date

Approved:



Board of Directors

Date

8-1-24

## Purchase Order Rollover FY2024 to FY2025

Vendor Name	PO#	PO Date	Amount	Description
Krueger International, Inc	13260	4/5/2024	\$56,500.00	Inspection/Development Services operation center
Atlantic Sealcoat & Striping	13383	5/16/2024	\$14,300.00	Sealcoat and Stripe parking lots
Utilitech Inc	12601	9/15/2023	\$40,000.00	Pump station repair at River Reach
Utilitech Inc	13369	5/15/2024	\$85,135.00	Upgrade to Parnell #2
Highfill Infrastructure Engineering, P.C.	13428	5/31/2024	\$57,596.00	Hwy 17 and Burns St sewer replacement
Parker Developments	13423	5/29/2024	\$108,993.02	Hydrant installation project
Eastech Flow Controls, Inc	13453	6/24/2024	\$38,250.00	Tags and Tax for new truck
Jacksonville Heating	13401	5/20/2024	\$20,870.00	A/C Unit
Jacksonville Heating	13455	6/28/2024	\$34,717.00	A/C Unit
Ditch Witch of NC	12820	12/5/2023	\$62,159.56	Vac tron
Bank of America	12255	5/16/2024	\$11,448.83	Tags and taxes for new Mack Dump Truck
Mobile Communications America, Inc	12753	11/14/2023	\$675.00	Labor Radio and strobes for new truck
Mobile Communications America, Inc	12754	11/14/2023	\$675.00	Labor Radio and strobes for new truck
Mobile Communications America, Inc	13257	4/4/2024	\$253.09	Labor Radio and strobes for new truck
Mobile Communications America, Inc	13258	4/4/2024	\$253.09	Labor Radio and strobes for new truck
Capital Chrysler Jeep Dodge LLC	13413	5/23/2024	\$180,320.00	New crane truck
Transource Inc	11496	11/21/2022	\$175,619.35	2023 Mack GR64FR Dump Truck
Piedmont Automation Inc	12553	9/6/2023	\$72,500.00	Dixon PLC upgrade
Johnson Controls Security Solutions LLC	12711	10/27/2023	\$15,343.91	Dixon CCTV upgrade
			<b>\$975,608.85</b>	