



AGENDA

Board of Directors' Meeting - Jacksonville City Hall
Thursday, May 16, 2024 - 6:00 PM

- CALL TO ORDER -** Chairman Royce Bennett will call the meeting to order.
- PLEDGE OF ALLEGIANCE -** Chairman Bennett will lead the board and audience in the Pledge of Allegiance.
- INVOCATION -** Mr. Josh McCord with Blue Creek Baptist Church will provide the invocation.

CHAIRMAN'S REMARKS: Please turn cell phones to "off" or "vibrate". Individuals making presentations or public comments are asked to adjust the microphones as necessary and to speak directly into the microphone. This meeting is being recorded.

1. APPROVAL OF AGENDA

Action Requested: Consider a "Motion to approve agenda as amended/submitted."

- 2. APPROVAL OF ITEMS ON CONSENT AGENDA:** The consent agenda includes items that may be acted upon in a single vote with the minutes reflecting the motion and vote on each item. Any ONWASA Director may remove items from the consent agenda for separate discussion and consideration during the business portion of the meeting.

Action Requested: Consider a "Motion to approve the consent agenda."

CONSENT AGENDA ITEMS

Any Director may request that any Consent Agenda item(s) be moved to the Business portion of the agenda. An item moved to Business will be considered separately. Items remaining on the Consent Agenda may then be considered as a whole.

A. Acceptance of Monthly Departmental Reports

February & March 2024 Financial Reports
February & March 2024 Operations Reports

Action Requested: Consider a "Motion to accept the monthly departmental reports."

B. Approval of Minutes

March 21, 2024 Proposed Regular Meeting Minutes

Action Requested: Consider a "Motion to approve the minutes as presented."

C. Amended Project Ordinance for Pluris Acquisition

In the original budget amendment, the revenue for the bond proceeds included both the par amount and the premium from the bond sale. After consulting with Mauldin & Jenkins (ONWASA's auditors), the recommendation was the premium be split out from the revenue account with the par amount and have a revenue account for the premium. The amended project ordinance will split the par amount and the premium into two separate general ledger accounts.

Action Requested: Consider a “Motion to approve the amended project ordinance and associated budget amendment.”

D. Resolution Amending ONWASA Personnel Policy to Comply with the PWFA

The Congress has passed the Pregnant Workers Fairness Act (PWFA). As part of the Act, the Department of Labor has adopted final rules which go into effect June 2024. The amendments to the Personnel Policy are intended to bring the policy into compliance with the new final rule.

The PWFA is very similar to the ADA in requiring reasonable accommodations for pregnant and nursing workers. The Act, including the final rule, is enforced under the provisions of Title VII.

Action Requested: Consider a “Motion to adopt the Resolution Amending ONWASA Personnel Policy to Comply with the Pregnant Workers Fairness Act.”

E. 1.5 Ton Crew Cab and Chassis with Utility Body and Auto Crane

For the purchase of one (1) 1.5 Ton Crew Cab and Chassis with Utility Body and Auto Crane, the purchase was included in this year's Vehicles budget for Collections, from the lowest, responsive bidder. A formal Request For Bids (RFB) for the vehicle was advertised beginning February 1, 2024 and one (1) bid was received by the February 8, 2024 due date. The RFB was extended to February 19, 2024 after only one bid was received. The lowest, responsive bidder for the contract was Capital Chrysler Jeep Dodge, LLC. ONWASA staff have reviewed the bid submitted and recommended both acceptance and execution of the purchase contract with this company.

The total cost for all options and delivery is \$178,000.00.

Action Requested: Consider a “Motion to approve the purchase from Capital Chrysler Jeep Dodge, LLC and authorize the CEO to execute purchase contracts plus any other documents as may be required in connection with these contracts.”

F. 1.5 Ton Regular or Extended Cab and Chassis with Utility Body and Auto Crane

For the purchase of one (1) 1.5 Ton Regular or Extended Cab and Chassis with Utility Body and Auto Crane, the purchase was included in this year's Vehicles budget for Facilities Maintenance, from the lowest, responsive bidder. A formal Request For Bids (RFB) for the vehicle was advertised beginning February 1, 2024 and one (1) bid was received by the February 8, 2024 due date. The RFB was extended to February 19, 2024 after only one bid was received. The lowest, responsive bidder for the contract was Capital Chrysler Jeep Dodge, LLC. ONWASA staff have reviewed the bid submitted and recommended both acceptance and execution of the purchase contract with this company.

The total cost for all options and delivery is \$180,320.00.

Action Requested: Consider a “Motion to approve the purchase from Capital Chrysler Jeep Dodge, LLC and authorize the CEO to execute purchase contracts plus any other documents as may be required in connection with these contracts.”

G. 2024 Underground Pipeline Inspection Equipment

For the purchase of one (1) underground pipeline inspection equipment and trailer, as specified, the purchase was included in this year's Equipment budget for Collections, from the lowest, responsive bidder. A formal Request For Bids (RFB) for this purchase was advertised beginning March 15, 2024 and a total of three (3) bids were received by the March 29, 2024 due date. The lowest, responsive bidder for the contract was Cityworks Equipment and Supply, LLB DBA Southern Vac. ONWASA staff have reviewed the bids submitted and recommended both acceptance and execution of the purchase contract with this company.

The total cost for all options and delivery is \$109,700.00.

Action Requested: Consider a “Motion to approve the purchase of one (1) underground pipeline inspection equipment and trailer from Cityworks Equipment and Supply, LLC DBA Southern Vac, and authorize the CEO to execute purchase contracts plus any other documents as may be required in connection with these contracts.”

3. BUSINESS



Presentation of the Fiscal Year 2024-2025 Proposed Budget

Presenting: Mr. Franky J. Howard, CEO

The Fiscal Year 2024-2025 (FY25) Proposed Budget is a conservative budget which is balanced at \$57 million. The utility maintains an unreserved fund balance of \$34.5 million. User fees are the primary revenue at \$47.8 million. This year, the utility has once again budgeted a \$1 million disaster contingency fund. The budget has been constructed in accordance with the Board's accepted Capital improvement Plan and Raftelis Financials' recommendations for rates and charges necessary to pay for ongoing infrastructure improvements. The budget message provides the Board and the public with important information about the financial health of the Utility, future capital construction, as well as progress toward the goals of the strategic plan.

The Board of Directors received the FY25 budget books tonight. The requested action is to set a public hearing on the FY25 budget and if the Board so chooses also schedule a Workshop.

Action Requested: Consider a “Motion to set the public hearing on the proposed FY25 budget at the Board of Directors meeting in the Jacksonville City Hall Council Chambers on June 20, 2024, at 6pm or as soon thereafter as is practicable.”

and

Schedule a Budget Workshop.

4. PUBLIC COMMENT



Citizens are invited to address any comments or concerns to the Board of Directors. Each speaker is granted three (3) minutes during this period of public comment.

5. CHIEF EXECUTIVE OFFICER'S COMMENTS

6. BOARD OF DIRECTOR'S COMMENTS

7. ADJOURN

For Reference: ONWASA Strategic Plan Goals

Business Items and Major Budget Initiatives are all tied to the goals that are part of ONWASA's adopted strategic plan. Icons indicate which goals the item(s) support.



Communication and Partnerships

Fostering an environment that encourages open communication and supports partnerships



Enhanced Customer Experience

Creating a culture that delivers an enhanced customer experience



Financial Stewardship

Generating revenues sufficient to support operations and growth, while maintaining reasonable rates



Reliable and Sufficient Infrastructure

Planning, delivering, and maintaining dependable infrastructure necessary to address the changing needs of the service area



Workforce Development

Attracting, developing, and retaining a professional highly skilled, engaged, and versatile team