



AGENDA
Board of Directors' Meeting
Jacksonville City Hall
Thursday, January 18, 2024 - 6:00 PM

- CALL TO ORDER -** Chairman Royce Bennett will call the meeting to order.
- PLEDGE OF ALLEGIANCE -** Chairman Bennett will lead the Board and audience in the Pledge of Allegiance.
- INVOCATION -** Rev. Josh McCord from Blue Creek Baptist Church in Jacksonville will offer the invocation.
- ELECTION OF OFFICERS –** Authority Attorney Chuck Kitchen

The official "Annual Meeting" of the ONWASA Board of Directors is held in January of each calendar year in accordance with Article 3 of the organization's bylaws. Article 4 of those bylaws state that the "officers of the Authority shall be the Chair, a Vice Chair, a Secretary/Treasurer, and such other officers and assistant officers, with such powers and duties not inconsistent with these bylaws or applicable law, as may be elected and determined by the Authority in accordance with the law. The Chair and Vice Chair shall not be of the same jurisdiction.

Each officer is elected at each annual meeting of the directors and serves a one (1) year term. Officers may serve up to five (5) successive terms within the same office.

Attorney Chuck Kitchen will conduct the election of the Chairman, Vice Chairman, and Secretary/Treasurer for the 2024 term.

Action Requested: Elect officers for the 2024 term.

CHAIRMAN'S REMARKS: Please turn cell phones to "off" or "vibrate". Individuals making presentations or public comments are asked to adjust the microphones as necessary and to speak directly into the microphone. This meeting is being recorded.

1. APPROVAL OF AGENDA

Action Requested: Consider a "Motion to approve agenda as amended/submitted."

2. APPROVAL OF ITEMS ON CONSENT AGENDA: The consent agenda includes items that may be acted upon in a single vote with the minutes reflecting the motion and vote on each item. Any ONWASA Director may remove items from the consent agenda for separate discussion and consideration during the business portion of the meeting.

Action Requested: Consider a "Motion to approve the consent agenda."

CONSENT AGENDA ITEMS

Any Director may request that any Consent Agenda item(s) be moved to the Business portion of the agenda. An item moved to Business will be considered separately. Items remaining on the Consent Agenda may then be considered as a whole.

A. Acceptance of Monthly Departmental Reports

October & November 2023 Financial Reports
October & November 2023 Operations Reports

Action Requested: Consider a “Motion to accept the monthly departmental reports.”

B. Approval of Minutes

November 16, 2023 Regular Meeting Minutes

Action Requested: Consider a “Motion to approve the minutes as presented.”

3. SPECIAL PRESENTATION

4. BUSINESS



A. Financial Update

Presenting: Mr. Eric Adams, CFO

ONWASA is just past the half-way point of our 2023-2024 fiscal year. ONWASA’s finance officer, Mr. Eric Adams, will provide a briefing to the Board of Directors on utility finances.

Action Requested: No action is requested.



B. Annual Comprehensive Financial Report Fiscal Year 2022-2023

Presenting: Mr. Tim Lyons, CPA and Partner in Charge with Mauldin and Jenkins

The annual audit for the fiscal year ended June 30, 2023 has been completed by the independent accounting firm of Mauldin and Jenkins. Mr. Tim Lyons, CPA will be in attendance to make a presentation to the Board of Directors.

Action Requested: Consider a “Motion to accept the Annual Comprehensive Financial Report.”



C. Resolution to Request Additional Wastewater Treatment Capacity from MCBCCL

Presenting: David M. Mohr PE, Chief Operations Officer

ONWASA is currently completing design and permitting work for a major capital improvement project to construct a new wastewater force main and pumping stations that will connect the

Swansboro-area collection system to the existing Piney Green pumping station. Once completed, all wastewater generated from the Swansboro area and any future connections along the Highway 24 corridor - will be sent to the French Creek WWTP aboard Marine Corps Base Camp Lejeune (MCBCL) for treatment and disposal. This will provide additional treatment capacity for the service area and allow the eventual decommissioning and closure of the Swansboro WWTP. Based on a prior study performed by a professional services engineering firm, it is estimated wastewater demand in the Swansboro area will reach 1.5 million MGD over the next 20 years and the new force main has been designed for that demand.

Treatment of wastewater by MCBCL is governed by an Intergovernmental Service Agreement (IGSA) that stipulates the allowable volume and composition of the wastewater being received by the French Creek plant. ONWASA is currently under the lowest volumetric flow limit of this agreement (Phase 1), with an average daily limit of 2.0 MGD from all sources. While this amount is suitable for current conditions, informal requests to MCBCL Public Works staff on raising the volumetric flow limit to Phase 2 (3.5 MGD) in order to assure sufficient future capacity have not been granted.

It was recommended by a liaison with MCBCL Command Staff that a formal request to increase the flow limit to the Phase 2 level be submitted by ONWASA. The attached Resolution will be used as the basis for a letter to be submitted by the Chief Executive Officer to the Base Commander for that purpose.

Action Requested: Consider a “Motion to approve the Resolution to request additional wastewater treatment capacity from Marine Corps Base Camp Lejeune and to authorize the Chairman of the Board of Directors to execute this document.”

5. CLOSED SESSION

The ONWASA Board of Directors will enter closed session pursuant to NCGS 143-318.11 (a)(6) to discuss the performance of a public officer or employee.

Proposed Motion: Consider a “Motion to go into closed session pursuant to NCGS 143-318.11(a)(6).”

6. PUBLIC COMMENT



Citizens are invited to address any comments or concerns to the Board of Directors. Each speaker is granted three (3) minutes during this period of public comment.

7. CHIEF EXECUTIVE OFFICER'S COMMENTS

8. BOARD OF DIRECTOR'S COMMENTS

9. ADJOURN

For Reference: ONWASA Strategic Plan Goals

Business Items and Major Budget Initiatives are all tied to the goals that are part of ONWASA's adopted strategic plan. Icons indicate which goals the item(s) support.



Communication and Partnerships

Fostering an environment that encourages open communication and supports partnerships.



Enhanced Customer Experience

Creating a culture that delivers an enhanced customer experience.



Financial Stewardship

Generating revenues sufficient to support operations and growth, while maintaining reasonable rates



Reliable and Sufficient Infrastructure

Planning, delivering, and maintaining dependable infrastructure necessary to address the changing needs of the service area.



Workforce Development

Attracting, developing, and retaining a professional highly skilled, engaged, and versatile team