



AGENDA

Board of Directors' Meeting - Jacksonville City Hall Thursday, January 15, 2026 - 6:00 PM

- CALL TO ORDER -** Chairman Royce Bennett will call the meeting to order.
- PLEDGE OF ALLEGIANCE -** Chairman Royce Bennett will lead the board and audience in the Pledge of Allegiance.
- INVOCATION -** Pastor Brian Young, Senior Pastor of Love Grace & Mercy Church will provide the invocation.
- ELECTION OF OFFICERS –** Authority Attorney Brett DeSelms

The official "Annual Meeting" of the ONWASA Board of Directors is held in January of each calendar year in accordance with Article 3 of the organization's bylaws. Article 4 of those bylaws state that the "Officers of the Authority shall be the Chairman, a Vice Chairman, a Secretary/Treasurer, and such other officers and assistant officers, with such powers and duties not inconsistent with these bylaws or applicable law, as may be elected and determined by the Authority in accordance with the law. The Chairman and Vice Chairman shall not be of the same jurisdiction.

Each officer is elected at each annual meeting of the directors and serves a one (1) year term. Officers may serve up to five (5) successive terms within the same office.

Authority Attorney Brett DeSelms will conduct the election of the Chairman, Vice Chairman, and Secretary/Treasurer for the 2026 term.

Action Requested: Elect officers for the 2026 term.

CHAIRMAN'S REMARKS: Please turn cell phones to "off" or "vibrate". Individuals making presentations or public comments are asked to adjust the microphones as necessary and to speak directly into the microphone. This meeting is being recorded.

1. APPROVAL OF AGENDA

Action Requested: Consider a "Motion to approve agenda as amended/submitted."

2. **APPROVAL OF ITEMS ON CONSENT AGENDA:** The consent agenda includes items that may be acted upon in a single vote with the minutes reflecting the motion and vote on each item. Any ONWASA Director may remove items from the consent agenda for separate discussion and consideration during the business portion of the meeting.

Action Requested: Consider a "Motion to approve the consent agenda."

CONSENT AGENDA ITEMS

Any Director may request that any Consent Agenda item(s) be moved to the Business portion of the agenda. An item moved to Business will be considered separately. Items remaining on the Consent Agenda may then be considered as a whole.

A. Acceptance of Monthly Departmental Reports

October 2025 & November 2025 Financial Reports
October 2025 & November 2025 Operations Reports

Action Requested: Consider a “Motion to accept the monthly departmental reports.”

B. Approval of Minutes

November 13, 2025 Regular Meeting Minutes

Action Requested: Consider a “Motion to approve the minutes as presented.”

C. 1.5 Ton Regular Cab and Chassis with Utility Body and Auto Crane Purchase – State Term Contract

For the purchase of one (1) 1.5 Ton Regular Cab and Chassis with Utility Body and Auto Crane, the purchase was included in this year's Vehicles budget for Facilities Maintenance, from the lowest, responsive bidder. Pricing was formally solicited from the awarded North Carolina State Term Contract vendor, Capital Ford of Raleigh. ONWASA staff have reviewed the bid submitted and recommended both acceptance and execution of the purchase contract with this company.

The total cost for all options and delivery is \$168,050.15

Action Requested: Consider a “Motion to approve the purchase of one 1.5 Ton Regular Cab and Chassis with Utility Body and Auto Crane from Capital Ford of Raleigh and authorize the CEO to execute purchase contracts plus any other documents as may be required in connection with these contracts.”

D. Rezoning and Annexation of ONWASA Owned Property

ONWASA entered into an Option to Purchase with JOED in 2024 regarding parcels 027857, 0011971, 011593 (Onslow County) and 4227-56-5933-0000 (Pender County) (collectively, “the Property”). JOED has requested that the Property be annexed into Holly Ridge, N.C., and rezoned accordingly. In order to effectuate the annexation and rezoning process, ONWASA, as the current property owner, is requested to sign off on the requested documents.

Action Requested: It is respectfully requested that the Board consider JOED’s request, and if approved, authorize the Chairman to sign any necessary documents to assist in effectuating the annexation and rezoning of the Property.

E. Resolution to Designate Primary and Secondary Agents for the Hazard Mitigation Grant Program (HMGP) Application

The Onslow Water and Sewer Authority (ONWASA) is pursuing a funding opportunity under the FEMA Hazzard Mitigation Grant Program (HMGP), administered by the North Carolina Department of Public Safety (NCDPS). The proposed mitigation effort includes coordinated improvements to

critical wastewater and potable water infrastructure intended to permanently reduce flood and storm related risks to improve system reliability during future severe weather events. As a required part of the application process, ONWASA must formally designate authorized representatives to act on behalf of the Authority for this grant.

This item is presented for the Board’s consideration and adoption of a Resolution to Designate Primary and Secondary Agents, which authorizes specific individuals to execute and administer all necessary documents related to the grant application and, if awarded, the associated project.

Action Requested: Consider a “Motion to adopt the Resolution to Designate Primary and Secondary Agents for the Hazard Mitigation Grant Program.”

3. BUSINESS

A. Financial Update



Presenting: Mr. J. Eric Adams – Chief Financial Officer

ONWASA is just past the half-way point of our 2025-2026 fiscal year. ONWASA’s financial officer, Mr. Eric Adams, will provide a briefing to the Board of Directors on utility finances.

Action Requested: No action is requested.

B. Sale of Timber – Timber Management Plan



Presenting: Mr. Franky J. Howard, CEO

The Authority’s Timber Consultant, Pine State Forestry, completed a timber assessment in November 2025 of the Wachovia Tract located in Holly Ridge. Based on the assessment, Pine State Forestry has recommended the sale of timber on approximately 75 acres of the tract. The estimated gross revenue from the sale is expected to be in the range of \$80,000 to \$100,000.

Following the harvest, a reforestation plan will be developed to identify appropriate planting objectives and ensure responsible land management.

Pursuant to NC Gen. Stat. § 162A-6(10), the Board of Directors is authorized to sell timber owned by the Authority. While no specific statutory process is required, the timber must be sold for fair market value. To ensure this standard is met, the timber will be offered for sale through a bid process. Due to timing considerations, it is recommended that the Board delegate authority to the Chairman to accept the highest bid, provided it is determined to be reasonable.

Action Requested: Consider a “Motion to approve the sale of timber by bid as recommended by the Timber Consultant and to delegate to the Chairman the authority to accept the high bid as long as it is reasonable in his judgement and further authorize the Chairman to execute a timber deed for the timber sold.”

4. PUBLIC COMMENT



Citizens are invited to address any comments or concerns to the Board of Directors. Each speaker is granted three (3) minutes during this period of public comment.

5. CLOSED SESSION

The ONWASA Board of Directors will enter closed session pursuant to NCGS § 143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

Action Requested: Consider a "Motion to enter into closed session pursuant to NCGS § 143-318.11(a)(5)."

6. CHIEF EXECUTIVE OFFICER'S COMMENTS

7. BOARD OF DIRECTOR'S COMMENTS

8. ADJOURN

For Reference: ONWASA Strategic Plan Goals

Business Items and Major Budget Initiatives are all tied to the goals that are part of ONWASA's adopted strategic plan. Icons indicate which goals the item(s) support.



Workforce Development

Attracting, developing, and retaining a professional, highly skilled, engaged, and versatile team.



Operational Quality

Delivering high-quality service through reliable and sufficient infrastructure, qualified personnel, and efficient operations.



Financial Sustainability

Generating revenues sufficient to support operations and growth, while utilizing financial resources in a strategic and efficient manner.



Customer Satisfaction

Sustaining a culture that delivers and enhanced customer experience through superior service.



Communication and Engagement

Fostering an environment that encourages open communication and accessibility, builds awareness, and supports strong partnerships.