

## CITIZEN PARTICIPATION APPLICATION

### ONSWLOW WATER AND SEWER AUTHORITY (ONWASA) BOARDS AND COMMISSIONS

If you are an Onslow County resident, at least 18 years of age, and willing to volunteer your time and expertise to your community, please complete this application and return to:

Onslow Water and Sewer Authority  
P.O. Box 1415  
Jacksonville, NC 28540

Phone: (910) 455-0722  
Fax: (910) 347-0793  
Email : onwasa@onwasa.com

Name: \_\_\_\_\_ Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ Email: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Job Title: \_\_\_\_\_

Describe your current position and duties: \_\_\_\_\_

Education Level: \_\_\_\_\_ License or Degree: \_\_\_\_\_

Please describe background or abilities that qualify you for service on this board: \_\_\_\_\_

\_\_\_\_\_

In order to assure County wide representation, please circle your ONWASA service district:

- |  |           |           |           |           |
|--|-----------|-----------|-----------|-----------|
| Stump Sound  | Southwest | Richlands | Swansboro | White Oak |
| <ul style="list-style-type: none"><li>• Holly Ridge</li><li>• North Topsail Beach</li><li>• Sneads Ferry</li></ul> |           |           |           |           |

What boards/commissions are you presently serving on, if any? \_\_\_\_\_

List any boards or commissions you have served on in the past: \_\_\_\_\_

\_\_\_\_\_

Please list your reason(s) for interest in serving on the Water & Sewer Advisory board: \_\_\_\_\_

\_\_\_\_\_

List **ANY** businesses or corporations of which you are a stakeholder or have a personal interest:

\_\_\_\_\_

Is **ANY** family member employed by Onslow Water and Sewer Authority or to an organization affiliated with the board or commission to which you are seeking membership? \_\_\_\_\_ If yes, please list:

\_\_\_\_\_

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed? \_\_\_\_\_  
If yes, please explain:

\_\_\_\_\_

How did you become aware of Onslow Water and Sewer Authority volunteer opportunities? (Please check all that apply)

- |                      |                                       |                   |
|----------------------|---------------------------------------|-------------------|
| ____ ONWASA Web Page | ____ T.V. (Public Service Channel 10) | ____ Newspaper    |
| ____ Radio           | ____ Current Onslow County Volunteer  | ____ Other: _____ |

**ETHICS GUIDELINES FOR ONSLOW WATER AND SEWER AUTHORITY (ONWASA)  
ADVISORY BOARDS AND COMMISSIONS**

I agree by my signature below that, if appointed, I pledge to comply with the following ethics guidelines for Advisory Boards and Commissions as adopted by the ONWASA Board of Directors.

- Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict or potential conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission.
- If an advisory board or commission member believes he/she has a conflict or potential conflict of interest on a particular issue, then that member should state this belief to the other members of his/her respective advisory board or commission during the director's public meeting. The member should state the nature of the conflict, detailing that he/she has a separate, private, or monetary interest, either direct or indirect, in the issue or transaction under consideration. The member should then excuse himself/herself from considering and voting on the matter. (In cases where an advisory board or commission member declares a conflict or potential conflict of interest, the member shall excuse himself/herself from the board table/voting area until all discussion, consideration, and voting is completed on the matter in question.
- Any advisory board or commission member having questions or needing assistance regarding the interpretation of these ethic guidelines or other conflict of interest matters should contact the administrative staff for the respective board or commission. Staff will assist the member with questions and interpretations and may provide a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The member may request that the staff respond in writing. Staff may contact the Board of Directors Chair for any additional assistance.
- The members of ONWASA advisory boards and commissions shall agree to follow the same Code of Ethics adopted by and for the Onslow Water and Sewer Authority Board of Directors.

If appointed, I agree to attend a one-hour orientation which will give an overview of how ONWASA operates, its relationship to other governmental units, and an overview of the board to which I am applying.

I acknowledge that appointees to the Water & Sewer Advisory board serve at the sole discretion of the ONWASA Board of Directors and may be dismissed for any reason including excessive absenteeism from meetings.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

Please Note:

1. This application is considered property of ONWASA.
2. Please complete one application for each board or commission to which you would like to be considered for appointment.
3. Incomplete applications will **NOT** be considered.
4. You are encouraged to attend and observe meetings of any boards to which you desire appointment. Information about the board or commission's duties, work, and schedule is available upon request.
5. The above information will be used by the Board of Directors in considering your application for appointment.
6. Information from this form may be used in news releases to identify you if you are appointed.